

MINUTES of Meeting held Tuesday 9 th April 2024 Attunga Public Hall

Meeting commenced at 1:00 pm

1. **Chairperson** Lorraine Abra – Welcomed all to the meeting.
2. **Present:** Lorraine Abra, Noel Hollis, Ian Regan, Vinnie Todd, Warren Brinkley, Margaret Markwick, Daron Johnson, Lisa Hannaford TRC
3. **Apologies:** Robyn Mowbray,
4. **Membership:** Application to join the general Committee was made by new attendees at the meeting. They are: Ken Blanch [REDACTED] and Jackie Blanch [REDACTED] local residents [REDACTED] Applications (subject to TRC approval) were accepted by the general committee.
5. **Risk Awareness Statement:** No risks identified including general good health confirmation expressed by all present
6. **Minutes of previous meeting:** Held 13 th February 2024 were read and accepted. Moved Ian Regan and 2nd Lorraine Abra
7. **Business arising from the previous meetings:**
 - 7.1 Application to TRC for funding approval from Facilities improvement program (8 ceiling fans) has been approved by TRC, but work order to Contractor has not been issued. (Closed in April 2023.) No action by TRC. Representing TRC Lisa Hannaford explained that because of the cost (approx. \$8,000) three quotation were required and TRC was managing this procedure. A recommendation would be advised to the Committee and completion may be achieved by May 2024.
 - 7.2 Nishad to see Local member Kevin Anderson re assistance with funding for bicycle track at Attunga Youth Hall following letter from TRC 10th December stating "Council does not consider there is a need for additional facilities to be built at the Attunga War Memorial Park" (i.e. Youth Hall), TRC view is to consolidate any possible development at the Rec Ground.
 - 7.3 Hot water to cleaners sink complete by TRC.
 - 7.4 Provision of pump to concrete water tank not completed. No action
 - 7.5 Replacement of amenities block lighting in hallway. Not complete
 - 7.5 Attunga Tennis Courts are (apparently) complete.
8. **Correspondence In:**
 - 8.1 Correspondence from TRC re Facilities Improvement Program for 2024 are now open. With contribution towards ceiling fan installation the Hall Committee is not financially able to make an application.
9. **Correspondence Out:**
 - 9.1 On behalf of the Committee Secretary Ian Regan has provided a quotation of \$550 to the Australian Electoral Commission to hire the Hall for an upcoming polling day (possibly September). Similar arrangements to those previously agreed.

10. **Treasurer's Report:** Accounts as per Treasurer's Report for 9 th April 2024
The written report presented was briefly discussed. There is \$4,599.16 credit in the Hall's General Account, and a \$5,416.86 Term deposit remains with the Greater. The moderate increase in the General account is mainly due to payments made from camping fees hire of Rec Ground Hall during Country Music 2024, The work of the Hall Committee ladies in achieving the success of this activity is appreciated and acknowledged.
11. **Booking Officer's Report:**
11.1 A complimentary Anzac Day afternoon tea arranged by the Committee is next major use of the Hall.
12. **General Business:**
12.1 Preparation of a History of Attunga information sheet for visitors ongoing. Discussion was held regarding placing signage to identify the sites (with owner permission) is ongoing. May also include a QR code as well as written description if possible.
12.2 An expression of interest to use the Hall for Roller Deby activities was rejected by Booking Officer because of possible damage to the Hall floors. All in agreement.
12.3 Need to update Strategic Business Plan by Secretary. WIP.
12.4 Query regarding Hall water bill. Seems to be excessive because of little use of Hall. Daron Johnson to check if there is any unauthorised use.
12.5 Treasurer advised that a petty cash book should be re-established because Post Office was no longer accepting payment of accounts by cheque. Moved Vinnie Todd that a maximum \$100 be allocated. 2 nd Lorraine Abra. Agreed.
12.6 Margaret Markwick requested that Attunga Public School P and C be approached to find out if they would be interested in assisting with future hiring/cleaning/rental of REC Ground Hall. To be followed up with school by Daron Johnson.
13. **Committee Projects:** (ongoing – can be added to at any time)
2.Possible fund-raising activities for the Halls was discussed to be followed up e.g. Soup and Damper Night. Jane Tyne to advise next meeting.
Trivia Night. Jackie Blanch to advise next meeting
Bush Dance. Daron Johnson /Ian Regan to advise next meeting,
14. **Business Without Notice:** included above.
15. **Next Meeting:** Proposed General Meeting for Tuesday 4 th June 2024 at the Hall at 1:00 pm. Meeting Closed at 2:15 pm. Minutes taken and prepared by Ian Regan

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Signature of Chairperson


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Signature of Secretary

23/05/24